



2010

Business Continuity Management and Risk

Managing future events that may
impact on your organization's ability
to achieve its objectives

Business Continuity Management and Risk

- *In 2008, 40 per cent of organizations suffered disruption due to a loss of IT. Other key sources of disruption were extreme weather, loss of people, loss of telecommunications, and utility outages.*
- *Despite recognizing the threat posed by diseases such as influenza, 53 per cent of organizations still have no plans to help them cope during a pandemic.*

*Source: The Business Continuity Management Report 2009
Chartered Management Institute*

The implications for any organization faced with potential risks such as electronic attack, human disease, fire, theft, flood and terrorist attacks are massive. Use this brochure to help you identify standards, guidance and tools so that you can improve on your business continuity plan and manage risks.

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Business Continuity Management (BCM)

BS 25999-1:2006 Code of practice for business continuity management



BS 25999-1 establishes the process, principles and terminology of business continuity management (BCM). It provides a basis for understanding, developing and implementing business continuity within an organization and provides confidence in business-to-business and business-to-customer dealings.

BS 25999-1 has been developed by practitioners throughout the global community, drawing upon their considerable academic, technical and practical experiences of BCM. It has been produced to provide a system based on good practice for BCM.

BESTSELLER

- A4 Loose-leaf/PDF
 - 50 pages
 - ISBN 978 0 580 49601 5
- Price** £100*, **Member Price** £50

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- A5 Pocketbook
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BS 25999-2:2007 Business continuity management. Specification



BS 25999-2 specifies requirements for setting up and managing an effective Business Continuity Management System (BCMS) in the following areas:

- Planning
- Implementing
- Monitoring
- Maintaining and improving

The requirements specified in BS 25999-2 are generic and can be applied to all organizations regardless of type, size and nature of business.

BS 25999-2 can be used by internal and external parties, including certification bodies, to assess an organization's ability to meet its own business continuity needs, as well as any customer, legal or regulatory needs.

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TALKINGBUSINESSCONTINUITY.COM

Talking
Business Continuity

The comprehensive resource on business continuity management

Continued operations in the event of a disruption, whether due to a major or a minor incident, are a fundamental requirement for any organization. BSI has launched www.talkingbusinesscontinuity.com, which provides information on all aspects of BCM and includes case studies, white papers, book reviews and the latest industry information.

www.talkingbusinesscontinuity.com



BSI Business Continuity Self-assessment BS 25999-2™

BSI Business Continuity Self-assessment online tool

Are you ready for whatever lies around the next corner?

- How would you cope if key people left your organization, are poached by a rival, fall ill or die?
- If freak weather means you must find new premises for three weeks or more?
- If you suffer a catastrophic power failure during the working day?

Be prepared by using the BSI Business Continuity Self-assessment online tool, based on the internationally renowned British Standard BS 25999-2.

How can the **BSI Business Continuity Self-assessment tool** help you?

BSI Business Continuity Self-assessment gives you confidence in your business continuity management (BCM) planning. It enables you to plan, implement, operate, review, record and report compliance on your business continuity management system (BCMS).

Through BSI's expert guidance it will help you and your team to implement the internationally renowned standard BS 25999-2 *Business continuity management. Specification*, within your organization and assist with the regular monitoring of your BCMS.

It can help you to demonstrate to your senior management that you are addressing business continuity issues and that your plan meets best practice guidelines.

Features & Benefits

BSI Business Continuity Self-assessment is aligned to the way you conduct internal audits and self-assessments of your BCM plans. It will enable you to:

- Plan, build and review your BCM system with access to the full set of BCM self-assessment questions with answer and comment fields
- Encourage online collaboration between team members on BCM self-assessments, share work and allocate sections to the relevant departments
- Unlock the value of BSI expertise
 - Links from every question to relevant content using the online reference library
 - Suggests 'actions-to-take' to achieve compliance to individual BCM issues
- Access the online reference library of relevant British Standards publications
- Record, report and demonstrate your progress with
 - Comparison reports demonstrating progress over time or differences between sites
 - Customized reports showing overdue actions, unanswered questions, high priority issues and other important criteria.

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Business Continuity Management (BCM)

The Route Map to Business Continuity Management. Meeting the Requirements of BS 25999 *John Sharp*



This book has been written to help those managers who have decided to introduce BCM into their organization. It includes case studies and templates to assist with the various stages of the BCM process. It is based on the new British Standard for BCM, BS 25999, Parts 1 and 2 and on the plan-do-check-act model used by BS 25999-2 and other management systems, such as ISO 9001.

BESTSELLER

- Royal Paperback
- 120 pages
- ISBN 978 0 580 50952 0
- BSI order ref BIP 2142

Price £20*

Disaster and Emergency Management Systems *Tony Moore*

Tony Moore



This book provides a strategic overview of the key steps that organizations should take to ensure that the risks of catastrophic failure are proactively minimized. It examines how to design a disaster and emergency management system for any organization, including hospitals, the police force and airline companies. It is written as a guide for anyone responsible for disaster and emergency management within their organization.

POPULAR BOOK

- A5 Paperback
- 152 pages
- ISBN 978 0 580 60710 3
- BSI order ref BIP 2034

Price £30*

Auditing Business Continuity Management Systems *John Silltrow*

John Silltrow



This book uses internal audits to ensure that the implementation of BCM is undertaken in a controlled and managed way. It introduces and discusses BS 25999 in detail and provides approaches and rationales for conducting internal audits at various stages along the implementation path. This book also explains how internal audits can be used to prepare the way for external assessments, as well as making them quicker and easier to undertake, therefore potentially reducing costs and business impact.

POPULAR BOOK

- A5 Paperback
- 248 pages
- ISBN 978 0 580 62640 1
- BSI order ref BIP 2151

Price £25*

A Risk Management Approach to Business Continuity: Aligning Business Continuity with Corporate Governance *Julia Graham and David Kaye*

Julia Graham and David Kaye



This book looks at the concepts of risk management and business continuity management from a holistic approach, and encourages organizations to go deeper when developing business continuity plans to see it as an opportunity for growth, not just a survival plan. It will be a useful tool for risk managers and continuity managers, and of broader interest to all senior management.

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- A4 Paperback
- 402 pages
- ISBN 1 931 33236 3
- BSI order ref BIP 2121

Price £55*

TALKING BUSINESS CONTINUITY

Join our BSI – Talking Business Continuity group on LinkedIn to share your views

Exercising for Excellence. Delivering a Successful Business Continuity Management Exercise *Crisis Solutions*



A straightforward and practical guide for anyone with responsibility for the planning and delivery of BCM exercises, this “how-to” book is an insider’s guide to conducting successful BCM exercises. It will enable you to test and evaluate the effectiveness of your current incident management capability and business recovery plans.

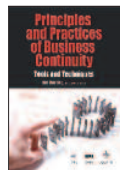
This book will take you from setting up an exercise programme that suits your circumstances, through planning and implementing an exercise, to reporting and evaluation. The book uses case studies and learning points, and provides sample planning documents – all you need to run through your business continuity management system in practice.

POPULAR BOOK

- A5 Paperback
- 100 pages
- ISBN 978 0 580 50953 7
- BSI order ref BIP 2143

Price £20*

Principles and Practices of Business Continuity. Tools and Techniques *Jim Burtles*



This book explores the subject of business continuity management from basic principles to best practices. On completing this book, the reader should be in a position to engage in all of the activities associated with the development, delivery, exercise and maintenance of an effective business continuity programme. The CD-ROM provides extensive tools, templates and other valuable resources.

POPULAR BOOK

- Paperback with free CD-ROM
- 296 pages
- ISBN 1 931332 39 8
- BSI order ref BIP 2139

Price £55*

Communication Strategies: Write Your Incident Communication Plan Now *Jim Preen*



Communication Strategies demonstrates how to implement and deploy a thorough incident media strategy. Based on BS 25999-1, this invaluable book covers diverse elements including:

- The importance of call cascades
- How to run successful press conferences
- How to set up and run an incident press room

This book would help communications teams in medium/large companies; risk managers; business continuity managers; and PR professionals.

NEW BOOK

- A5 Paperback
- 100 pages
- ISBN 978 0 580 67621 5
- BSI order ref BIP 2185

Price £25

Risk Management

BS 31100:2008 Risk management. Code of practice



BS 31100 is a key standard for risk management. It helps you develop, implement and maintain effective risk management within your business. Using BS 31100 can help you better your company's performance.

Organizations of all types and sizes face a range of risks affecting the achievement of their objectives. While "risk" is normally regarded as negative, risk management is as much about exploiting potential opportunities as preventing potential problems. Risk management is an essential part of good management.

BESTSELLER

- A4 Loose-leaf/PDF
- 46 pages
- ISBN 978 0 580 64908 0

Price £100*, Member Price £50

Risk Management of Machinery and Work Equipment

John Glover



Understanding the legislation, Directives and standards that apply to machinery and work equipment can be a difficult task. If your organization uses or supplies machinery as part of its operations, you'll need a clear understanding of what's required for legal compliance.

Combining all the relevant information needed to manage the risks associated with machinery, this new book is an invaluable guide for the machinery sector. Machine builders and users, whether UK-based or importing machinery into the UK market will find it a must-have reference resource.

NEW BOOK

- A5 Paperback
- 116 pages
- ISBN 978 0 580 67515 7
- BSI order ref BIP 2184

Price £25

PD ISO/IEC Guide 73:2002 Risk management. Vocabulary. Guidelines for use in standards



PD ISO/IEC Guide 73 provides basic and generic definitions for vocabulary associated with risk management, in order to develop common understanding amongst organizations across countries. This guide promotes a coherent approach to the description of risk management activities and the use of risk management terminology.

POPULAR DOCUMENT

- A4 Loose-leaf/PDF
- 28 pages
- ISBN 0 580 40178 2

Price £124*, Member Price £62

FREE WHITEPAPER

Business continuity management and risk



Business continuity management and risk management are some of the key tools in ensuring organizations deliver against their objectives. This publication illustrates some of the main ways to meet these objectives.

Download your free copy at
www.bsigroup.com/bcmwhitepaper

FREE DOWNLOAD

PAS 1998 Whistleblowing Arrangements Code of Practice



This Publicly Available Specification (PAS) sets out good practice for the introduction, revision, operation and review of effective whistleblowing arrangements. With the increasing emphasis on the role that whistleblowing plays "both as an instrument of good governance and a manifestation of a more open culture", this code of practice has been developed to be of assistance to organizations across the private, public and voluntary sectors.

Whistleblowing is the popular term used when an employee raises a concern about a possible fraud, crime, danger or other serious risk that could threaten customers, colleagues, shareholders, the public or the organization's own reputation.

Download your FREE copy at <http://shop.bsigroup.com/pas1998>

The Risk Management Universe. A Guided Tour

Revised Edition Edited by David Hillson



This book brings together leading experts from various risk management fields, to describe current best practice and point to future developments. It offers a unique 'guided tour' of the main dimensions of the risk management universe and will help business leaders who want to know how to address the risks they may face. It is a good reference point for risk professionals seeking a greater understanding, and teachers and students of business and management.

POPULAR BOOK

- Royal paperback
- 424 pages
- ISBN 978 0 580 50346 7
- BSI order ref BIP 2036

Price £40*

PAS 55-1 Asset management. Specification for the optimized management of physical assets



PAS 55-1 describes asset management as the systematic and coordinated activities and practices through which an organization optimally and sustainably manages its assets and asset systems, their associated performance, risks and expenditures over their life cycles for the purpose of achieving its organizational strategic plan.

PUBLICLY AVAILABLE SPECIFICATION

- A4 Paperback/PDF
- 40 pages
- ISBN 978 0 580 50975 9
- BSI order ref PAS 55-1

Price £100*

PAS 55-2 Asset management. Guidelines for the application of PAS 55-1



PAS 55 provides guidance to aid the understanding of the intent of the requirements in PAS 55. It does not introduce any new requirements. It provides guidance on the establishment, implementation, maintenance and improvement of an asset management system and its coordination with other management systems.

PUBLICLY AVAILABLE SPECIFICATION

- A4 Paperback/PDF
- 72 pages
- ISBN 978 0 580 50976 6
- BSI order ref PAS55-2

Price £120*

Risk Management

Managing Risk and Resilience in the Supply Chain

David Kaye



This book takes a practical approach to managing risk and resilience, to guide you through the minefield associated with the supply chain, in order to shape a suitable management strategy. It takes a close look at how the various parties involved manage the agendas necessary to implement a risk strategy.

BESTSELLER

- A5 Paperback
- 272 pages
- ISBN 978 0580 60726 4
- BSI order ref BIP 2149

Price £30*

Good Governance: A risk-based management systems approach to internal control

Robert Politowski and David Smith



This guide demonstrates a holistic approach to risk management for good governance. The book shows how to identify and manage risks to an organization. It outlines the framework of a risk management system, and includes guidance on implementation, other management processes and a self-assessment questionnaire.

POPULAR BOOK

- Royal Paperback
- 44 pages
- ISBN 978 0 580 64313 2
- BSI order ref BIP 2154

Price £25*

Information Technology Risk

BS 25777:2008 Information and communications technology continuity management. Code of practice



Disruption to ICT can be a huge risk and can damage your organization's ability to operate and undermine its reputation. The consequences of a disruptive incident vary and can be far-reaching, and might not be immediately obvious at the time. So how would you cope?

BS 25777 will help your organization plan and implement an ICT continuity strategy.

POPULAR STANDARD

- A4 Loose-leaf/PDF
- 40 pages
- ISBN 978 0 580 56239 6

Price £142*, Member Price £71

- Paperback
- 40 pages
- ISBN 978 0 580 56239 6

Price £130*, Member Price £65

BS ISO/IEC 27001:2005 Information technology. Security techniques. Information security management systems. Requirements



BS ISO/IEC 27001 is the new complementary standard to BS ISO/IEC 17799:2005.

Covering all types of organizations from commercial enterprises, government agencies to non-profit organizations, this international standard will provide a specification for ISMS within the context of the organization's overall business risks and the foundation for third party audit and certification.

BESTSELLER

- A4 Loose-leaf/PDF
- 44 pages
- ISBN 978 0 580 46781 3

Price £90*, Member Price £45

BS ISO/IEC 27002:2005 Information technology. Security techniques. Code of practice for information security management



Recognized and adopted by industry professionals worldwide, this universal code of practice provides a complete set of guidelines and principles for an effective ISMS and information security policy.

The revision takes into account changes in technology, working practices and security techniques which will enable organizations to develop, implement and measure effective security management practice.

BESTSELLER

- A4 Loose-leaf/PDF
- 130 pages
- ISBN 978 0580 59729 9

Price £110*, Member Price £55

BS 7799-3:2006 Information security management systems. Guidelines For information security risk management



BS 7799-3 gives guidance to support the requirements given in BS ISO/IEC 27001. This includes assessing and treating risks, ongoing risk monitoring, risk reviews and re-assessments. BS 7799-3 is for those business managers and their staff involved in ISMS risk management activities.

POPULAR STANDARD

- A4 Loose-leaf/PDF
- 56 pages
- ISBN 978 0 580 47247 7

Price £80*, Member Price £40

PAS 77 IT Service Continuity Management. Code of practice



PAS 77 has been developed in partnership with Adam Continuity, Dell Corporation, Unisys and SunGard and is for organizations of all sizes whether in the private or public sector. The code of practice is for anyone responsible for implementing, delivering and managing IT Service Continuity within an organization.

PUBLICLY AVAILABLE SPECIFICATION

- A4 Paperback/PDF
- 60 pages
- ISBN 978 0 580 49047 5
- BSI order ref PAS 77

Price £49*

Information Security Incident Management – A Methodology Neil Hare-Brown MSc



This book builds on the guidance given in ISO/IEC 27002 (17799) and the technical report ISO/IEC TR 18044, by providing a management process to help organizations plan and prepare for security incidents. It explains current practice, including definitions of terms, roles and disciplines. The book also helps organizations learn from these incidents and feedback into the response cycle to improve effective impact reduction.

POPULAR BOOK

- A5 Paperback
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- ISBN 978 0 580 50720 5
- BSI order ref BIP 0064

Price £50*

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British Standards Online **BSOL**[™]

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<http://shop.bsigroup.com/bsol>

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<http://standardsdevelopment.bsigroup.com>

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